



Glenn McClure

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Office of the Superintendent

MEMORANDUM

DATE: February 5, 2019

TO: Parents of Almadina Language Charter Academy Students

FROM: Glenn McClure, Superintendent of Schools

RE: Inclement Weather Policy

The safety of Almadina children is always the foremost concern of our school administration, teachers, support staff, central office staff and our bus company First Student Canada. To that end, I would like to share some information items with you on our inclement weather policy:

1. **Please be advised that all Almadina Language Charter Academy campuses will remain open during cold weather spells to provide a safe, warm and secure environment for attending students.** ALCA staff is expected to attend school unless told otherwise.
2. **Parents always maintain the right to keep their children at home during severe weather conditions.** Parents/guardians are strongly cautioned to take extra care with students travelling to and from school until the forecasted cold temperatures subside.
3. Please continue to note the following:
 - All students should be well prepared for the extreme cold conditions caused by low temperatures and high wind chills and should not be left unattended at bus stops or spend any extended period of time outdoors under any circumstance.
 - All other bus routes will run as close to schedule as possible but delays do occur and should be expected.
 - **If parents/guardians cannot ensure the safety of their children to and from school the child should be kept at home or other arrangement made for the daily supervision of the child.**
 - When temperatures drop below -20 or at the discretion of the school administration if the temperature is warmer, children will be kept indoors during lunch hour and scheduled breaks.
 - Parents/guardians are advised to listen to local media for updates on weather and bus transportation .

As always, your support and assistance is greatly appreciated.