

# AP 100—SCHOOL FEES

## BACKGROUND

In accordance with the provisions of the School Act, the Almadina School Society Board annually approves a fee schedule for various programs and services provided to students of the Almadina Language Charter Academy (for example activity fees, extracurricular activities, sporting events, and transportation).

**Transportation fee:** A fee levied to partially offset the costs of transportation to and from the school. This fee is charged in accordance with the School Transportation Regulation, which is for regular bus service and excludes field trips.

**Non-curricular travel:** Travel, accommodation, and admission associated with extended (overnight) optional non-curriculum travel for arts, athletic events and international travel.

**Extracurricular fees:** Fees from clubs, sports teams, intramurals, or other programs designed to broaden scholastic experience. Includes charges may be for materials, activities and travel associated with the club/team, etc.

**Activity fees:** Transportation, admission, accommodation and other charges for field trips or special events (including in-school clinicians and presenters) usually associated with curriculum.

**Non-curricular goods and services:** Fees charged to parents in exchange for goods or services common to most students, examples such as locker rental, locks, uniforms, gym strip, library, agendas, student union, graduation ceremony fees charged to all graduating students, and fees not associated with curriculum.

## PROCEDURES

1. Book and transportation fees shall be levied in conjunction with student registration/re-registration. Payment plans for transportation fees are established annually.
2. Initial responsibility for the collection of fees shall be made at time of registration/re-registration.
3. Fees for electives and field trips may not exceed the cost of these services/supplies.
4. Book/Transportation Fee payments may be made;
  - by credit card on-line at time of registration/re-registration
  - by cash at Central Office
5. Fee Refunds:
  - **Book Fee:** The book fee is non-refundable after October 1 of the school year for which it has been paid.
  - **Transportation Fee:** This fee is non-refundable to families that leave after September 30 of the school year for which it has been paid.