

AP102—STUDENT CODE OF CONDUCT

BACKGROUND

Almadina Language Charter Academy is committed to the establishment of a safe, caring and effective learning environment for its students, staff, volunteers and visitors.

RATIONALE

Students must respect the rights and property of other students and staff for each campus of Almadina Language Charter Academy.

The principals and staff must develop a Student Code of Conduct for their respective campus that states the expectations for student behaviour. It is expected that activities be designed to foster appropriate conduct. Parents, as partners, are expected to play a vital role in instilling and reinforcing the skills necessary for appropriate behaviour.

PROCEDURES

1. The principals are responsible for developing a written Student Code of Conduct in collaboration with their staff. The Student Code of Conduct is to be consistent with Section 12, Students *School Act* and this Administrative Procedure, and should reflect community values. Students are expected to:
 - attend school regularly and punctually;
 - be in full school uniform daily
 - be ready to learn and actively engage in and diligently pursue the student's education;
 - ensure that the student's conduct contributes to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging;
 - respect the rights of others in the school;
 - refrain from, report and not tolerate bullying or bullying behaviour directed toward others in the school, whether or not it occurs within the school building, during the school day or by electronic means;
 - comply with the rules of the school and the policies of the board;
 - co-operate with everyone authorized by the board to provide education programs and other services;
 - comply with bus rules and procedures
 - be accountable to the student's teachers and other school staff for the student's conduct; and
 - Positively contribute to the student's school and community.

2. At Almadina Language Charter Academy, extended periods of absence due to travel detrimentally affects the education of the child and may affect the child's acceptance to Almadina Language Charter Academy in the subsequent school year. Travel abroad should be done during the summer holidays.
3. The following behaviours or offenses towards self, peers, staff, volunteers, visitors and or property will not be tolerated:
 - deliberately disrupting the learning of others;
 - creating a disturbance;
 - being disrespectful
 - being disobedient or defiant
 - being dishonest
 - harassment
 - vandalism
 - physical aggression
 - using, possessing or involvement with weapons
 - using profane, vulgar or inappropriate language
 - using or possessing cigarettes or other tobacco products
 - possessing or consuming alcoholic beverages or illegal drugs, or inappropriately using prescription medications or
 - engaging in any criminal activities
 - cyber bullying both on and off campus
 - Misuse of all electronic devices, both personal and school property.
4. The Student Code of Conduct is accessible to parents and students in various formats. All parents are expected to review the Code of Conduct regularly. In addition. The Student Code of Conduct will:
 - Be made available throughout the year in a prominent location on a publicly accessible ALCA website maintained by or on behalf of the School Authority;
 - Be made available on request to individual parents or students;
 - Be reviewed by a board resolution, and posted or reposted on the ALCA website by June 30 of each year;
 - Comply with any further requirements respecting a policy or code of conduct established by the Minister by order.
5. The best possible learning opportunities are provided for students in order to foster the development of responsible and respectful conduct by all students.

6. The *School Act*, this Administrative Procedure and the appropriate Student Code of Conduct for each campus will apply:
 - to any school sponsored activity whether on or off-campus;
 - to any bus transportation of students, including designated drop off or pick up areas
7. Any violation of this Code of Conduct will be addressed promptly by the administrative team.