



Almadina Language Charter Academy
Almadina School Society Board of Directors - Regular Meeting
Thursday, January 18, 2018 at 6:30 pm
Central Office: #118, 3132 - 26 Street NE, Calgary, AB T1Y 6Z1

Minutes

Members Present:

Haytham Ghouriri, Chair	Mohamed Salih, Vice Chair	Samir Jalloul, Treasurer
Abd Al Aziz Houmsi, Director	Ammar Mahdi – Director	Osama Merhi, Director
Muhamad Salman Mazhar, Director		

Member Excused: N/A

Staff Present:

Glenn McClure Superintendent, JoAn Oria Acting Secretary Treasurer, Wanda Hayes Executive Secretary

1. CALL TO ORDER

Meeting was called to order at 6:30 pm

2. APPROVAL OF AGENDA

Motion: 18.01.18.1 Moved by Mohamed Salih

Board approves the agenda as presented.

Carried

3. APPROVAL OF MINUTES

Motion: 18.01.18.2 Moved by Ammar Mahdi

Board approves the minutes from the Special Organizational Board Meeting – December 14, 2017 as presented.

Carried

Motion: 18.01.18.3 Moved by Samir Jalloul

Board approves the minutes from the Regular Board Meeting – December 14, 2017 as presented.

Carried

4. IN CAMERA

Motion: 18.01.18.4 Moved by Salman Mazhar

5.1 Board approves moving “In Camera”.

Carried

OUT OF CAMERA

Motion: 18.01.18.5 Moved by Mohamed Salih

5.2 Board approves moving “Out of Camera”.

Carried

5. DELEGATION

The board and Superintendent evaluator explained the Quality Standards for Leaders, Superintendents and Teachers. He then proceeded to present his draft evaluation of the Superintendent based on information provided to him through interviews with staff and board members.

6. REPORTS

Committee Reports/Discussion Items

6.1 Superintendent Report – Highlights Only

The Superintendent reported on the meetings he attended in the past month and provided updates on all ongoing tasks. He spoke to the board about the meaning of Governance, the importance of following Roberts Rules during meetings and the importance of professional etiquette.

Committee Reports

6.2 Finance Committee:

The Secretary Treasurer presented the year to date financial statements showing a comparison with spending from this time last year. A meeting will be held with the Admin staff to review.

One of the finance directors has stepped down from his position and another voted in to take his place

6.3 IL Committee: No report

6.4 IT Committee: As follows

- We are looking at replacement equipment for the board members
- IT is to review the inventory at the schools and seek advice on any improvements that may be needed.

6.5 Transportation Committee: No report

6.6 Facilities: The Facilities committee has met and reported on the following:

- All vendors brought into the schools must be CBE approved
- All work requests and quotes are to go through Central office
- Facilities committee is to walk through the school twice yearly
- We are to look at the Engineering firm to do the prep work for the Sea-Cans at both schools.

6.7 Policy Committee: No report – New Policies in effect

7. Motions Arising from the meeting:

Motion: 18.01.18.6 Moved by Samir Jalloul

The Board approves extending the meeting for 1 hour.

Carried

8. DISCUSSION

The Board Chair reminded board members of the importance of respect during meetings

9. COMMENTS FROM THE CHAIR

The Board Chair thanked everyone.

10. ADJOURNMENT

The meeting was adjourned at 9:50 pm

Signature on file

Haytham Ghouriri, Board Chair

Signature on file

Wanda Hayes Executive Secretary

BOARD ATTENDANCE RECORD

Board Member	Signature	Time of Arrival
Haytham Ghouriri	Signature on File	6:10 pm
Mohamed Salih	Signature on File	6:00 pm
Samir Jalloul	Signature on File	6:15 pm
Abd Al Aziz Houmsi	Signature on File	5:55 pm
Ammar Mahdi	Signature on File	5:45 pm
Osama Merhi	Signature on File	5:30 pm
Muhamad Salman Mazhar	Signature on File	5:50 pm