

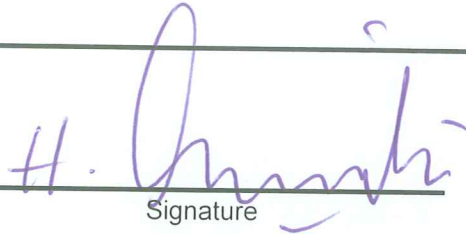

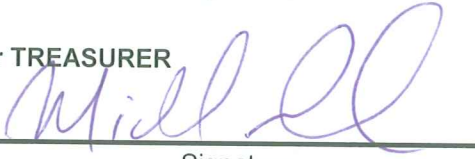
BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2018

[School Act, Sections 147(2)(b) and 276]

6021 Almadina School Society
Legal Name of School Jurisdiction

403-543-5078 ph 403-543-5079 fax

Telephone & Fax Numbers, Email Address

BOARD CHAIR	
Haytham Ghouriri Name	 Signature
SUPERINTENDENT	
Glenn McClure Name	 Signature
SECRETARY TREASURER or TREASURER	
Michel Guindon Name	 Signature
<p>Certified as an accurate summary of the year's budget as approved by the Board of Trustees at its meeting held on <u>June 14, 2017</u> Date</p>	

Version: 170316

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
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Color coded cells:

	blue cells: require the input of data/descriptors wherever applicable.		grey cells: data not applicable - protected
	salmon cells: contain referenced juris. information - protected		white cells: within text boxes REQUIRE the input of points and data.
	green cells: populated based on information previously submitted		yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2017/2018 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

Almadina's 2017-18 Budget projects a deficit of \$94,788
 The 2017-18 Budget is based on student enrolment of 1139 FTE a 2.4% increase in student population.
 Almadina will continue to provide ESL support to all students,
 Almadina will continue to offer full time ECS; the expected ECS enrollment is 68 for the 2017-2018 school year.
 An adjustment to the the third year of our 3 Year Technology Plan was necessary to mitigate the actual shortfall that Almadina is faced with for 2017-2018. Without this cost cutting measure Almadina would be faced with a \$244,000 deficit for 2017-2018
 Almadina is committed to keeping student transportation fees low considering the parent population demographics. To supplement the transportation funding received from the provie funding from the socio-economic grant is allocated to the transportation program.

Significant Business and Financial Risks:

We expect to lose approximately 89 students for ESL funding as we have a significant group of students 200 that have obtained the maximum of 5 years funding for ESL. Almadina does not have sufficient new registrations from ECS or from outside of Almadina to replenish this "bubble" that has gone through the system. Almadina will loose approximately 100,000 in funding due to this bubble going through. This will have a long term impact in the foreseeable future when classroom supports have already been committed and are necessary for the delivery of services in the classroom.

Almadina is at a tipping point where we are reaching the maximum capacity for enrollments, funding increases are frozen or insufficient to provide the necessary funding to offset the continued additional cost of experience increments given to staff on a annual basis.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
REVENUES			
Alberta Education	\$11,471,725	\$11,410,854	\$11,063,461
Other - Government of Alberta		\$0	\$0
Federal Government and First Nations		\$0	\$0
Other Alberta school authorities		\$0	\$0
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$274,000	\$274,000	\$270,859
Other sales and services		\$0	\$0
Investment income	\$10,000	\$10,000	\$15,140
Gifts and donations	\$2,000	\$2,000	\$355
Rental of facilities		\$0	\$0
Fundraising	\$25,000	\$25,000	\$30,371
Gains on disposal of capital assets		\$0	\$0
Other revenue	\$0	\$0	\$6,214
TOTAL REVENUES	\$11,782,725	\$11,721,854	\$11,386,400
EXPENSES			
Instruction - Early Childhood Services	\$561,301	\$523,181	\$518,192
Instruction - Grades 1-12	\$9,227,574	\$9,173,101	\$8,518,884
Plant operations & maintenance	\$568,654	\$559,538	\$523,263
Transportation	\$989,493	\$1,028,748	\$918,911
Administration	\$530,491	\$561,732	\$467,510
External Services		\$0	\$0
TOTAL EXPENSES	\$11,877,513	\$11,846,300	\$10,946,760
ANNUAL SURPLUS (DEFICIT)	(\$94,788)	(\$124,446)	\$439,640

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
EXPENSES			
Certificated salaries	\$6,070,112	\$5,921,691	\$5,541,309
Certificated benefits	\$1,399,036	\$1,364,170	\$1,254,081
Non-certificated salaries and wages	\$1,284,641	\$1,266,145	\$1,230,065
Non-certificated benefits	\$229,927	\$223,861	\$192,704
Services, contracts, and supplies	\$2,782,494	\$2,959,130	\$2,640,704
Capital and debt services			
Amortization of capital assets			
Supported	\$50,127	\$50,127	\$50,127
Unsupported	\$61,176	\$61,176	\$37,770
Interest on capital debt			
Supported		\$0	\$0
Unsupported		\$0	\$0
Other interest and finance charges		\$0	\$0
Losses on disposal of capital assets		\$0	\$0
Other expenses		\$0	\$0
TOTAL EXPENSES	\$11,877,513	\$11,846,300	\$10,946,760

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
FEEES			
TRANSPORTATION	\$209,000	\$209,000	\$207,150
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)		\$0	\$2,327
LUNCHROOM SUPERVISION & ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$2,000	\$0	\$805
Students from other boards			\$0
Tuition from ineligible students			\$0
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES	\$59,000	\$59,000	\$53,164
Other fees to enhance education	\$0		
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$0	\$2,000	\$2,322
Non-curricular supplies and materials	\$0	\$0	\$0
NON-CURRICULAR TRAVEL	\$0	\$0	
OTHER FEES	\$4,000		
Other non-curricular fees		\$4,000	\$5,091
Other non-curricular fees		\$0	\$0
Other non-curricular fees		\$0	\$0
Other non-curricular fees		\$0	
Other non-curricular fees		\$0	
TOTAL FEES	\$274,000	\$274,000	\$270,859

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
Cafeteria sales, hot lunch, milk programs	\$0	\$0	\$0
Special events	\$0	\$0	\$0
Sales or rentals of other supplies/services	\$0	\$0	\$0
Out of district student revenue	\$0	\$0	
International and out of province student revenue	\$0	\$0	
Student travel (international, recognition trips, non-curricular)			\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	
Other (describe)	\$0	\$0	
TOTAL	\$0	\$0	\$0

BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)
	Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))* 2017/2018	Transportation Component 2017/2018	Supplies & Materials** 2017/2018	Total 2017/2018
FEES					
	TRANSPORTATION	\$0	\$209,000	\$0	\$209,000
	LUNCH SUPERVISION & ACTIVITY	\$0	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION					
	Technology user fees	\$0	\$0	\$0	\$0
	Alternative program fees	\$0	\$0	\$0	\$0
	Fees for optional courses Outdoor education	\$2,000	\$0	\$0	\$2,000
	ECS enhanced program fees	\$0	\$0	\$0	\$0
	ACTIVITY FEES Field trips	\$59,000	\$0	\$0	\$59,000
	Other fees to enhance education	\$0	\$0	\$0	\$0
NON-CURRICULAR FEES					
	Extra-curricular fees	\$0	\$0	\$0	\$0
	Non-curricular supplies, materials, and services	\$0	\$0	\$0	\$0
	NON-CURRICULAR TRAVEL	\$0	\$0	\$0	\$0
OTHER FEES***					
		\$0	\$0	\$4,000	\$4,000
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
	TOTAL FEES	\$61,000	\$209,000	\$4,000	\$274,000

**Supplies and Materials may include consumables (one-time use such as paper), reuseable supplies, equipment rental, workbooks).

***Describe purpose of fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

***Where possible, use predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2017/2018.

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2016	\$2,652,614	\$502,014	\$0	\$1,550,600	\$1,102,600	\$448,000	\$600,000
2016/2017 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$33,000			\$33,000	\$33,000		
Estimated board funded capital asset additions		\$280,000		\$0	\$0	\$0	(\$280,000)
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$111,303)		\$111,303	\$111,303		
Estimated capital revenue recognized - Alberta Education		\$50,127		(\$50,127)	(\$50,127)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2017	\$2,685,614	\$720,838	\$0	\$1,644,776	\$1,196,776	\$448,000	\$320,000
2016/2017 Budget projections for:							
Budgeted surplus(deficit)	(\$94,788)			(\$94,788)	(\$94,788)		
Projected board funded capital asset additions		\$1,200,000		(\$880,000)	(\$480,000)	(\$400,000)	(\$320,000)
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$111,303)		\$111,303	\$111,303		
Budgeted capital revenue recognized - Alberta Education		\$50,127		(\$50,127)	(\$50,127)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2018	\$2,590,826	\$1,859,662	\$0	\$731,164	\$683,164	\$48,000	\$0

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31**

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2018	31-Aug-2019	31-Aug-2020	31-Aug-2018	31-Aug-2019	31-Aug-2020	31-Aug-2018	31-Aug-2019	31-Aug-2020
Projected opening balance	\$1,196,776	\$683,164	\$758,340	\$448,000	\$48,000	\$48,000	\$320,000	\$0	\$0
Projected excess of revenues over expenses (surplus only)	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	\$111,303	\$151,303	\$151,303		\$0	\$0			
Budgeted capital revenue recognized	(\$50,127)	(\$76,127)	(\$76,127)		\$0	\$0			
Budgeted changes in Endowments	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	\$0	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	\$0	\$0	\$0		\$0	\$0			
Salary negotiation expenses	\$0	\$0	\$0		\$0	\$0			
Full-day kindergarten	(\$94,788)	\$0	\$0		\$0	\$0			
English language learners	\$0	\$0	\$0		\$0	\$0			
First nations, Metis, Inuit	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	\$0	\$0	\$0		\$0	\$0			
Debt repayment	\$0	\$0	\$0		\$0	\$0			
Fort McMurray wild fire related costs (unfunded)	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	(\$480,000)	\$0	\$0	(\$400,000)	\$0	\$0	(\$320,000)	\$0	\$0
Capital costs - School modernization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency	\$683,164	\$758,340	\$833,516	\$48,000	\$48,000	\$48,000	\$0	\$0	\$0

Total surplus as a percentage of 2018 Expenses	6.16%	6.79%	7.42%
ASO as a percentage of 2018 Expenses	6.16%	6.79%	7.42%

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2016/2017, 2017/2018, 2018/2019, and 2019/2020 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2016/2017

Provide an explanation of material changes from the fall budget update originally submitted in November, 2016 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

Scheduled for this summer is the replacement of 4 existing portables at our Mountain View Campus with a link to the school. The link costs isn't funded by the provincial government. The expected cost of the link is approximately 280,000 which will be funded from capital reserves.

2017/2018

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

At the June 2016 regular Board Meeting, the board passed a motion to look into acquiring a new school facility and to use a portion of the accumulated surplus and reserves to partially fund the acquisition.

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2016/2017, 2017/2018, 2018/2019, and 2019/2020 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2018/2019

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

There are no planned uses for the accumulated surplus and reserves as it is believed that we are at minimum requirement levels.

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

There are no planned uses for the accumulated surplus and reserves as it is believed that we are at minimum requirement levels.

August 31, 2020

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2020.

There are no planned uses for the accumulated surplus and reserves as it is believed that we are at minimum requirement levels.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2017/2018 (Note 2)	Actual 2016/2017	Actual 2015/2016	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	1,071	1,052	1,011	Head count
Grades 10 to 12			-	Note 3
Total	1,071	1,052	1,011	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	1.8%	4.1%		
Other Students:				
Total			-	Note 4
Total Net Enrolled Students				
	1,071	1,052	1,011	
Home Ed and Blended Program Students				
			-	Note 5
Total Enrolled Students, Grades 1-12				
	1,071	1,052	1,011	
Percentage Change	1.8%	4.1%		
Of the Eligible Funded Students:				
Students with Severe Disabilities		1	-	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	9	9	24	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	68	60	60	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children			-	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	68	60	60	
Program Hours	900	900	900	Minimum: 475 Hours
FTE Ratio	0.947	0.947	0.947	Actual hours divided by 950
FTE's Enrolled, ECS	64	57	57	
Percentage Change	13.3%	0.0%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	-	-	1	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	-	-	19	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

- NOTES:**
- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
 - Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
 - The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
 - Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
 - Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2017/2018	Actual 2016/2017	Fall Budget 2016/2017	Actual 2015/2016	Notes
CERTIFICATED STAFF					
School Based	64.0	64.0	64.0	62.0	Teacher certification required for performing functions at the school level.
Non-School Based	1.0	1.0	1.0	1.0	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	65.0	65.0	65.0	63.0	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	0.0%	3.2%	0.0%	3.2%	
If an average standard cost is used, please disclose rate:					
Student F.T.E. per certificated Staff	17.5	17.1		16.9	
Certifying Change due to:					
Enrolment Change	-	-	2.0		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	n/a		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	-	-	n/a		Descriptor (required):
Total Change	-	-	n/a		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	n/a		FTEs
Non-permanent contracts not being renewed	-	-	n/a		FTEs
Other (retirement, attrition, etc.)	-	-	n/a		Descriptor (required):
Total Negative Change in Certificated FTEs	-	-	n/a		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
NON-CERTIFICATED STAFF					
Instructional	26.0	26.0	26.0	26.0	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	-	-	-	-	Personnel providing support to maintain school facilities
Transportation	-	-	-	-	Personnel providing direct support to the transportation of students to and from school
Other	2.6	2.6	2.6	2.0	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	28.6	28.6	28.6	28.0	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	0.0%	2.1%	0.0%	2.1%	
Explanation of Changes:					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input type="text" value="No"/>					
Please provide terms of contract for 2017/18 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					

**BOARD AND SYSTEM ADMINISTRATION
2017/2018 EXPENSES UNDER (OVER) MAXIMUM LIMIT**

6021

TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations) **\$11,877,513**

Enter Number of Net Enrolled Students: **1,071**

Enter Number of Funded (ECS) Children: **68**

Enter "C" if Charter School **C**

STEP 1

Calculation of maximum expense limit percentage for Board and System Administration expenses

If "Total Net Enrolled Students" are 6,000 and over = 3.6% **5.40%**

If "Total Net Enrolled Students" are 2,000 and less = 5.4%

4.47%

The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).

STEP 2

A. Calculate maximum expense limit amounts for Board and System Administration expenses

Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES **\$641,386**

B. Considerations for Charter Schools and Small School Boards:

If charter schools and small school boards,
The amount of Small Board Administration funding (*Funding Manual* Section 1.13) **\$258,572**

2017/2018 MAXIMUM EXPENSE LIMIT (the greater of A or B above) **\$641,386**

Actual Board & System Administration from G31 of "Budgeted Statement of Operations" **\$530,491**

Amount Overspent **\$0**