



Almadina Language Charter Academy
Almadina School Society Board of Directors - Regular Meeting
Thursday, October 19, 2017 at 7:00pm
Central Office: #118, 3132 - 26 Street NE, Calgary, AB T1Y 6Z1

Minutes

Members Present:

Haytham Ghouriri, Chair
Sohail Sherwani, Vice Chair
Mohamad El Jabali, Director

Abdal Aziz Houmsi, Treasurer
Samir Jalloul, Director

Issa Mosa, Director
Mohamed Salih, Director

Member Excused: N/A

Staff Present:

Glenn McClure Superintendent, Michel Guindon Secretary Treasurer, Wanda Hayes Executive Secretary

Guest:

1. CALL TO ORDER

Meeting was called to order at 7:10 pm

2. APPROVAL OF AGENDA

Motion: 17-10-19.1 Moved by Abd Al Houmsi
Board approves the agenda as presented.

Carried

3. APPROVAL OF MINUTES

Motion: 17-10-19.2 Moved by Mohamed Salih
Board approves the minutes from the Regular Board Meeting – September 21, 2017 as amended.

Carried

4. DELEGATIONS

No Delegation – Cancelled due to scheduling conflict

5. REPORTS

Committee Reports/Discussion Items

5.1 Superintendent Report – Highlights Only

- Upcoming Self, Board and Superintendent Evaluation. The evaluation interviews will take place on November 7, 2017.
- Interview with a candidate for the returning officer went well.
- Superintendent presented an overview of the PAT results
- The new support staff handbook was discussed and will be forwarded to the board for them to look over for the November board meeting.
- The board would like to have a report to show the increase percentage of students at Almadina

Committee Reports

5.2 Finance Committee:

The secretary treasurer presented the year to date financial statements to show that spending is in line with the budget.

Buy out cost of board laptops or return was discussed

5.3 IL Committee:

No report – Will meet soon

5.4 IT Committee:

- Meet with Ideal Global Solutions
- PowerSchool Overview – postponed

5.5 Transportation Committee:

- Executive Secretary will be dealing with parent bus stop requests
- First Student Canada asked that Bus Drivers have seating plans
- School Principals asked for Bus Driver Meeting to review practices
- Superintendent has visited both campuses to monitor student supervision

5.6 Facilities: The Facilities committee has met and reported on the following:

- Visited both campuses in September
- Mountain View – library door, sink, water fountains, gym lines, kitchen reno – CBE is putting together a list of 3 contractors
- Ogden – envelope project completed; new blinds to be added; all exterior doors and railing painted; fountains, floor tiles, bathroom soap dishes – CBE is putting together a list of contractors
- Storage Containers: Buying vs. Renting
- Meeting with Summit Snow Removal – TBA
- Boiler Electrical Contractor– recommendation
- Boiler Monitor- recommendation

The board would like us to look into the development permit process to install C-Can units.

The board would like us to look into purchasing items for repair and maintenance of the schools

The board would like us to ensure that contractors have the necessary credentials to be in the schools.

5.7 Policy Committee:

- Policy Review Retreat was rescheduled from October 7 until October 21 and then cancelled as we do not have a third party to help us on that date, discussion on new date
- We have two names that could help us with the Policy Review in the future

6. In Camera

Motion: 17-10-19.3 Moved by Samir Jalloul

The Board approves moving “in Camera”.

Carried

7. Motion:17-10-19-.4 Moved by Issa Mosa

The Board approves moving “Out of Camera”.

Carried

8. Motions Arising from the meeting:

Motion: 17-10-19.5 Moved by Mohamed Salih, seconded by Sohail Sherwani

The board approves a cost of \$100.00 to be paid back, or the laptops supplied to the board members to be returned to Almadina by the board members who are not returning after the election.

Carried

Motion: 17-10-19.6 Moved by Sohail Sherwani, Mohamad El Jabali

The board approves, with the direction of the Superintendent that the costs for damages incurred during a field trip in July to be covered by the board - contingency funds.

Carried 4(Y) 1 (N)

Motion: 17-10-19.7 Moved by Issa Mosa, seconded by Mohamad El Jabali

The board approves retaining the services of the returning officer as recommended by the Superintendent.

Carried

Motion: 17-10-19.8 Moved by Abd Al Houmsi, seconded by Mohamed Salih

The board approves retaining the services of the evaluator for the Self, Board and Superintendent Evaluation as recommended by the Superintendent.

Carried

Motion: 17-10-19.8 Moved by Issa Mosa, seconded by Samir Jalloul

The board approves the services of the chosen candidate as recommended by the Superintendent to assist with the board policy retreat.

Carried

9. COMMENTS FROM THE CHAIR

The chair thanked everyone for their participation.

10. ADJOURNMENT

The meeting was adjourned at 8:50 pm

Signature on File

Haytham Ghouriri, Board Chair

Signature on File

Wanda Hayes, Executive Secretary

BOARD ATTENDANCE RECORD

Board Member	Signature	Time of Arrival
Haytham Ghouriri	Signature on File	6:20 pm
Sohail Sherwani	Signature on File	7:10 pm
Mohamed Salih	Signature on File	6:35 pm
Issa Mosa	Signature on File	7:20 pm
Mohamad El Jabali	Signature on File	6:42 pm
Samir Jalloul	Signature on File	5:30 pm
Abdal Aziz Houmsi	Signature on File	4:45 pm