



Almadina Language Charter Academy
Almadina School Society Board of Directors - Regular Meeting
Thursday, September 21 at 7:00pm
Central Office: #118, 3132 - 26 Street NE, Calgary, AB T1Y 6Z1

Minutes

Members Present:

Haytham Ghouriri, Chair Abdal Aziz Houmsi, Treasurer Samir Jalloul, Director
Mohamed Salih, Director Mohamad El Jabali, Director

Member Excused: Sohail Sherwani, Vice Chair, Issa Mosa, Director

Staff Present:

Glenn McClure Superintendent, Michel Guindon Secretary Treasurer, Wanda Hayes Executive Secretary

Guest:

1. CALL TO ORDER

Meeting was called to order at 7:00pm

2. APPROVAL OF AGENDA

Motion: 17-09-21.1 Moved by Samir Jalloul

Board approves the agenda as presented.

Carried

3. APPROVAL OF MINUTES

Motion: 07-09-21.2.1 Moved by Samir Jalloul

The board approves the minutes from the Regular Board Meeting –June 8, 2017 as presented

Carried

Motion: 07-09-21.2.2 Moved by Mohamed Salih

The board approves the minutes from the Special Board Meeting –June 14, 2017 as presented

Carried

Motion: 07-09-21.2.3 Moved by Abdal Houmsi

The board approves the minutes from the Special Board Meeting –August 2, 2017 as presented

Carried

Motion: 07-09-21.2.4 Moved by Mohamad El Jabali

The board approves the minutes from the Special Board Meeting –August 30, 2017 as amended.

Carried

4. DELEGATIONS

The Reading Foundation representative and our ELL Coordinator presented to the board a report of how the Discovery Reading program has been working for the past 5 years and the introduction of the Discovery Meaning program which is now in place. They explained the benefits of the programs and the need to continue using them to the board.

A presentation was made by a Vendor of school monitoring of the boilers. The boilers in the school are old and require constant monitoring. The vendor that we used in the past has retired and sold the company to the above mentioned vendor. The schedule of the boiler maintenance was addressed as well the cost involved.

5. REPORTS

Committee Reports/Discussion Items

5.1 Superintendent Report

The Superintendent presented his report to the board. His report included his meetings for the month of September, important dates for the school system, as well as upcoming important dates. He provided updates on the projects for both school locations.

Committee Reports

5.2 Finance Committee:

The finance committee met and discussed credentials for vendors.

5.3 IL:

- Language Instructors of Arabic took part in two days of PD in August.
- Discussion of planning for the next Iqra Conference in Red Deer

5.4 IT: no report - will meet in October

5.5 Transportation Committee:

- Frieda Grocock from First Student Canada presented a Bus Notification App for parents and schools. Glenn sent out instructions to parents in a memo.
- Bus issues were discussed regarding:
 - .1 September 5
 - .1.1 Route 17 – 45 min late
 - .1.2 Route 2 – left students behind (driver unsure of pick-ups)
 - .1.3 Route 11 – 20 min. late
 - .1.4 Route 6 – student list not updated
 - .2 September 6
 - .2.1 Route 14 – 30 min. late

5.6 Facilities:

Ogden

- Reviewed the envelope project both inside and outside.
- Ask to put in requests to CBE IMR for fountain upgrade, tile repair, gym roof repair
- Suggested ALCA purchase 3 used containers – 1 large and 1 small for Ogden and 1 large for Mountain View
- Suggested that all classrooms have faulty florescent lights replaced ASAP

Mountain View

- Advised that Mike has three vendors to seek future estimates from. They are: Rydon Construction, Quest Construction and Burch Construction.

6. In Camera

Motion: 2017-09-21.3 Moved by Mohamed Salih

The Board approves moving “in Camera”.

Carried

Motion: 2017-09-21.4 Moved by Abdal Houmsi

The Board approves moving “Out of Camera”.

Carried

7. DISCUSSION

The homework club was discussed and the Superintendent will ensure that it starts as early as October 1, every year.

The board has requested that we ensure that all Education Assistants have a certification of course completed.

A Policy retreat was discussed and is tentatively scheduled for Saturday, October 7, 2017. The Policy Committee is to meet prior to the retreat to peruse the policies and bring specified changes to the retreat.

There is an election this year that will take place on November 19, 2017. We require a returning officer and the secretary treasurer will search for one.

The secretary treasurer has been directed to look into Playground grants we are eligible to apply as the condition required is there is a ECS student population. NDP Grant available up to 100,000 in funding to build a sufficient playground.

8. MOTIONS ARISING FROM MEETING

Motion: 2017-09-21.5 Moved by Samir Jalloul

The board approves extending the meeting.

Carried

Motion: 2017-09-21.6 Moved by Mohamed Salih

The board approves the disposal of the shed at MV at no cost to the board.

Carried 3for 1 abstained

Motion: 2017-09-21.7 Moved by Samir Jalloul

The board approves a budget of \$6,000.00 for the Discovery Reading and Discovery Meaning programs for the 2017/2018 school year.

Carried

9. COMMENTS FROM THE CHAIR

The chair thanked everyone for their participation.

10. ADJOURNMENT

The meeting was adjourned at 10:00 pm

Signature on File

Haytham Ghouriri, Board Chair

Signature on File

Wanda Hayes, Executive Secretary

BOARD ATTENDANCE RECORD

Board Member	Signature	Time of Arrival
Haytham Ghouriri	Signature on File	6:30 pm
Sohail Sherwani	Signature on File	Excused
Mohamed Salih	Signature on File	6:57 pm
Issa Mosa	Signature on File	Excused
Mohamad El Jabali	Signature on File	6:40 pm
Samir Jalloul	Signature on File	6:35 pm
Abdal Aziz Houmsi	Signature on File	6:35 pm