



**Almadina Language Charter Academy**  
**Almadina School Society Board of Directors - Regular Meeting**  
Thursday, June 8, 2017 at 6:00pm  
Central Office: #118, 3132 - 26 Street NE, Calgary, AB T1Y 6Z1

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## Minutes

### Members Present:

Haytham Ghouriri, Chair  
Sohail Sherwani, Vice Chair  
Mohamad El Jabali, Director

Abdal Aziz Houmsi, Treasurer  
Samir Jalloul, Director

Issa Mosa, Director  
Mohamed Salih, Director

**Member Excused:** N/A

### Staff Present:

Glenn McClure Superintendent, Michel Guindon Secretary Treasurer

### Guest:

#### 1. CALL TO ORDER

Meeting was called to order at 6:03 pm

#### 2. APPROVAL OF AGENDA

**Motion: 17-06-08.1 Moved** by Samir Jalloul,  
Board approves the agenda as presented.

**Carried**

#### 3. APPROVAL OF MINUTES

**Motion: 17-06-08.2 Moved** by Sohail Sherwani,  
Board approves the minutes from the Regular Board Meeting – May 18, 2017 and Special Meeting of May 25, 2017 as presented

**Carried**

#### 4. DELEGATIONS

No delegations

#### 5. REPORTS

##### Committee Reports/Discussion Items

##### 5.1 Superintendent Report – Highlights Only

- Policy review set to occur at the first board meeting in September come up with a working plan
- Support staff terms of employment; move on this present the first draft of support staff guidelines in the fall to the staff
- Updates with the portables in Ogden
  - Approved by Calgary Board of Education
  - Calgary Board of Education needs to review the final version of the drawings and tender documents
  - Tentatively looking at posting the tender package to Alberta Purchasing Connection Monday June 12<sup>th</sup> with a close date on June 24<sup>th</sup>
- Contracts
  - Each committee will meet to review the proposals from vendors
  - IT contract only one tender came in
  - Transportation one tender came in
  - Caretaking one tender came in

## **Committee Reports**

5.2 Finance Committee: Committee met to discuss the first draft of the budget.

5.3 IL: Meeting is scheduled for June 15<sup>th</sup>. Discussion about the delivery method utilized for instruction in class, administration will look at solutions

5.4 Uniforms AdHoc Committee: presented and discussed options for uniforms for students. Currently finalizing the contract with supplier. Meeting to design the gym uniform. Select a main colour for the teams.

5.5 IT: meeting moved to June 13<sup>th</sup> to discuss tenders received for IT services.

5.6 Transportation Committee: First Student provided two proposals. 1. A one year term with a 3.5% increase  
2. A 3 year proposal with option to renew for an additional 2 years first year 2.3% increase with subsequent increases at 2.5%. Memo drafted by superintendent to address bus supervision after school. It is proposed that buses don't leave until all the students are accounted for. Concerns about the age of fleet of the buses.

5.7 Facilities: Discussed meeting with the representative from Calgary Board of Education at both campuses.

- 1..1 Work to be done at Ogden School, bathroom stall doors, Mountain View lines for outside games proposed a budget of \$250
- 1..2 Ogden portable screw piles have moved and the portable is listing
- 1..3 Fountains to be replaced for Ogden school to allow water bottles to be filled at the fountains
- 1..4 Request was made to install a buzzer system at Ogden to the rear doors
- 1..5 Playground grants we are eligible to apply as the condition required is there is a ECS student population. Grant available up to 100,000 in funding with conditions that volunteers work a day in a Casino

## **2016 – 2017 Budget**

- The 2016-2017 1<sup>st</sup> draft of the budget was presented to the board with a \$244,281 projected deficit. Administration given direction to reduce the deficit to approximately \$90,000 by adjusting the 3 year Technology plan.

## **High School Project**

- Superintendent will look at the proposal that was submitted to Alberta Education
- Superintendent to invite Alberta Education in September to see what is missing from the proposal
- Propose a tour of a redesigned High School looks like and how it functions
- Determine what are the costs associated to a high school program

## **Elections**

- Discussion about the nomination period being between September 3rd to September 15th

## **6. In Camera**

**Motion: 17-06-08.3 Moved** by Issa Mosa

The Board approves moving “in Camera”.

**Carried**

**Motion: 17-06-08.4 Moved** by Abdal Aziz Houmsi

The Board approves moving “out of Camera”.

**Carried**

## **7. COMMENTS FROM THE CHAIR**

The chair thanked everyone for their participation.

## **8. ADJOURNMENT**

The meeting was adjourned at 8:12 pm

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Haytham Ghouriri, Board Chair

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Michel Guindon, Secretary Treasurer

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**BOARD ATTENDANCE RECORD**

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<b>Board Member</b>	<b>Signature</b>	<b>Time of Arrival</b>
Haytham Ghouriri	Signature on File	
Sohail Sherwani	Signature on File	
Mohamed Salih	Signature on File	
Issa Mosa	Signature on File	
Mohamad El Jabali	Signature on File	
Samir Jalloul	Signature on File	
Abdal Aziz Houmsi	Signature on File	