



**Almadina Language Charter Academy**  
**Almadina School Society Board of Directors - Regular Meeting**  
Thursday, May 18, 2017 at 7:00pm  
Central Office: #118, 3132 - 26 Street NE, Calgary, AB T1Y 6Z1

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## Minutes

**Members Present:**

Haytham Ghouriri, Chair  
Sohail Sherwani, Vice Chair  
Mohamad El Jabali, Director

Abdal Aziz Houmsi, Treasurer  
Samir Jalloul, Director

Issa Mosa, Director  
Mohamed Salih, Director

**Member Excused:** N/A

**Staff Present:**

Glenn McClure Superintendent, Suzanne Bedard Secretary Treasurer (outgoing), Michel Guindon Secretary Treasurer (new)

**Guest:** Dalal Ayash, School Council Chair

**1. CALL TO ORDER**

Meeting was called to order at 7:05 pm  
The Chair welcomes Mrs. Ayash, School Council Chair and Michel Guindon, successful candidate for the secretary treasurer position.

**2. APPROVAL OF AGENDA**

**Motion: 17-05-18.1 Moved** by Samir Jalloul, seconded by Mohamad El Jabali  
Board approves the agenda as presented.  
**Carried**

**3. APPROVAL OF MINUTES**

**Motion: 17-05-18.2 Moved** by Mohamed Salih, seconded by Samir Jalloul  
Board approves the minutes from the Regular Board Meeting – April 20, 2017 as presented.  
**Carried**

**4. DELEGATIONS**

The Chair of the School Council made her presentation as follows:

- Mother/Daughter event held at Ogden on May 17 was a success;
- A similar Father/Son event is planned for June 9. The School council is looking for financial support and encouraging the directors' participation to encourage other parent's (fathers) participation.
- Since the school council is making the various purchases for the various events, an advance payment method should be looked into to facilitate the process.
- The chair expressed a request from the school council to meet with the board of director on regular basis; the board chair explained that based on the established communication protocol, school council should address any concern or request through the school principals, which then would approach the superintendent and be passed on to the board of director if deemed necessary.

**5. REPORTS**

**Committee Reports/Discussion Items**

**5.1 Superintendent Report – Highlights Only**

- Some updates were done to the Almadina's website;
- TAAPCS – May meeting held at Valhalla went well, it provided useful information;
- Policy manual review will be done over the summer with a meeting planned for September;
- MV Modular project – Prep Sheet was submitted to Alberta Education/Infrastructure, tender package to go out soon, work to start June 29 for an expected completion date of August 28. Alberta Education/Infrastructure reiterated that they do not fund the link.
- There were 2 minor bus incidents in the last month, no one was hurt;

- The Superintendent suggested hiring the services of Jim Brandon to conduct the next Board and Superintendent evaluations;

### **Committee Reports**

- 5.2 Finance Committee: YTD financial reports as of April 30, 2017 and forecast for the 2016-2017 school year were presented.  
Alberta Education has postponed the date for the submission of the Budget 2017-2018 to June 30, 2017. The Finance Committee will meet before the June Board meeting to review the budget prepared by the secretary treasurer.  
The secretary treasurer reported the need for a new photocopier at MV.
- 5.3 IL: Survey on the Iqra Conference was distributed on May 2<sup>nd</sup>; there will be year-end testing of the IL classes; IL Celebrations held on May 18 at MV and June 1 at Ogden; committee to look into PD option for IL staff.
- 5.4 Uniforms AdHoc Committee: meeting held May 4, discussed basic package and uniform qualify,
- 5.5 IT – purchases for the 2017-2018 school year were made (iPads and chromebooks) based on the lowest quote, all within the 3 Year Technology Plan budget.
- 5.6 Transportation Committee: waiting for the new contract price from First Student;

### **6. In Camera**

**Motion: 17-05-18.5 Moved** by Issa Mosa  
The Board approves moving “in Camera”.  
**Carried**

Various service contracts

**Motion: 17-05-18.6 Moved** by Mohamed Salih  
The Board approves moving “out of Camera”.  
**Carried**

7. **SECURITY** - There were two minor break ins at MV in the last month; additional sensors were installed to increase security. This work was coordinate with CBE.
8. **JUNE REGULAR BOARD MEETING** is moved to June 8 due to scheduling conflict.

### **9. ACTIONS**

**Motion: 17-05-18.7 Moved** by Abdal Aziz Houmsi, seconded by Samir Jalloul  
The Board approves the purchase of a photocopier at a cost of \$18,900 as recommended by the Finance Committee.  
**Carried**

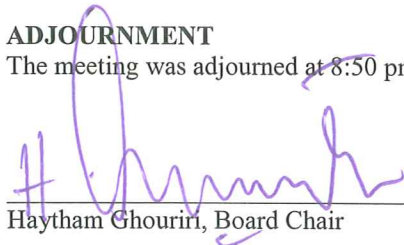
**Motion 17-05-18.8 Moved** by Abdal Aziz Houmsi, seconded by Samir Jalloul  
The Board appoints Michel Guindon as the new Secretary Treasurer of Almadina School society.  
**Carried**


### **10. COMMENTS FROM THE CHAIR**

The chair thanked everyone for their participation.

### **11. ADJOURNMENT**

The meeting was adjourned at 8:50 pm

  
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Haytham Ghouriri, Board Chair

  
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Michel Guindon, Secretary Treasurer

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**BOARD ATTENDANCE RECORD**

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<b>Board Member</b>	<b>Signature</b>	<b>Time of Arrival</b>
Haytham Ghouriri	Signature on File	5:45pm
Sohail Sherwani	Signature on File	6:50pm
Mohamed Salih	Signature on File	6:30pm
Issa Mosa	Signature on File	6:45pm
Mohamad El Jabali	Signature on File	6:35pm
Samir Jalloul	Signature on File	6:50pm
Abdal Aziz Houmsi	Signature on File	5:45pm