



# Almadina Language Charter Academy

## Board of Directors

### Regular Meeting

Thursday, May 26, 2016 6:00 pm

Board Office

#118, 3132 - 26 Street NE, Calgary, AB T1Y 6Z1

---

## Minutes

### Members Present:

Haytham Ghouriri, Chair

Sohail Sherwani, Vice Chair

Mohamed Salih, Treasurer

Mohamed El Jabali

Issa Mosa, Director

Samir Jalloul, Director

Abdal Aziz Houmsi, Director

### Members Excused:

### Staff Present:

Yvonne DePeel Superintendent, Suzanne Bedard Secretary Treasurer, Wanda Hayes Executive Assistant

### Guests Present:

Sonya Quinlan-Jacob – School Counsellor

Beverly Barca – Alberta Education

Jamal ElRafih – Principal – Ogden Campus

Shakila Raja – Principal, Mountain View Campus

#### 1. CALL TO ORDER

Meeting was called to order at 6:05 pm

#### 2. APPROVAL OF AGENDA –

**Motion: 16-05-26-1** Moved by Issa Mosa

The Board approves the agenda as amended, correction to date of regular draft minutes from the last meeting.

**Carried**

#### 3. APPROVAL OF MINUTES

**Motion: 16-05-26-2** Moved by Mohamed Salih

The Board approves the minutes from the Regular Board Meeting – April 28, 2016 as presented.

**Carried**

#### 4. DELEGATION #1

The School Counsellor presented to the board an update on how things have been progressing this year. The subjects that were covered were;

- referral process for services,
- group, family, teacher and universal counselling,
- requests for meeting with her regarding various concerns from students, family and staff
- how the teachers are supported
- student education on how to write resumes and cover letters
- career exploration
- university tours for grade 9 students
- literacy assessments
- bus driver meetings and training
- dealing with transportation issues
- advocacy team
- discipline committee
- school council
- CIRT steering committee

The board members were then invited to ask any questions for clarification.

## 5. DELEGATION #2

Beverley Barca from Alberta Education addressed the board regarding the Action Plan, issues and the Governance roles.

## 6. REPORTS/DISCUSSION ITEMS

### Committee Reports/Discussion items

#### 5.1 Superintendents Report

- TAAPCS governance model changes. The new model will have the Executive positions held by Board Members. One Vote per charter.
- PATs began May 10 and will continue until the end of June.
- Security system is 90% installed at MV and 50% at Ogden. Completion for both schools June 15.
- Technology Committee met and agreed on lowest vendors to order equipment. Motion for 3-year plan approval.
- 20-Year Committee cancelled May Celebrations due to fire in the North. New date will be September 24, 2016.
- Important year end dates:
  - May 27 – Sports Day (MV)
  - May 30 – Athletics Banquet (Ogden)
  - May 31 – IL Celebration (Ogden)
  - June 2 – Awards Night (Ogden) & Volunteer Tea (MV)
  - June 4 – Grade 9 Graduation
  - June 9 – Kindergarten Graduation (MV)
  - June 15 thru 24 – PATs & GLAs
- School Act – copies will be given out when passed in the fall
- Date for September training. Almadina review of policies. Dates for 3 sessions for Calgary Charter Boards, evening sessions.
- Description of student Ottawa opportunity 2016-2017
- Registration: All testing completed this week. We will be calling parents by the end of the month.
- Provincial budgets due end of June. Almadina budget will be reviewed and approved at regular June meeting.
- TA/HR policy will be completed for August implementation. HR representative to consult.
- Review of AGM preparation.
- Overview of Fort Mac students.
- Wait List #
- Kindergarten testing – mid June

5.2 Finance – The Secretary Treasurer reported that all revenues and expenses are in line with expectations and the budget for this time of year.

5.3 Transportation – The transportation committee is still waiting for one more quote for the transportation contract for the next school year. This will be ready for the June meeting.

5.4 Facilities – The facilities committee is getting quotes for summer projects, to be discussed at the June meeting.

5.5 Languages – The Languages committee will meet and review for the June meeting.

5.6 20<sup>th</sup> Year Anniversary celebration has been postponed until September 24, out of respect to the evacuees from Fort McMurray.

## 7. ACTION

**6.1 Motion: 16-05-26-3** Moved by Abdal Aziz Houmsi  
The board approves moving “In Camera”

**Carried**

**6.2 Motion: 16-05-26-4** Moved by Abdal Aziz Houmsi  
The board approves moving “Out of Camera”

**Carried**

**6.3 Motion: 16-05-26-5** Moved by Sohail Sherwani, Seconded by Abdal Aziz Houmsi

The board approves the 3 Year Technology Plan as it was presented and recommended by the Technology Committee at the April 28, 2016 Regular Board meeting.

**Carried**

**6.4 Motion: 16-05-26-6** Moved by Mohamed Salih, Seconded by Sohail Sherwani

The board approves offering employee # 4018 a Temporary Contract for the 2016/2017 school year.

**Carried**

**6.4 Motion: 16-05-26-7** Moved by Mohamed Salih, Seconded by Sohail Sherwani

The board approves offering employee #4019 a Temporary Contract for the 2016/2017 school year.

**Carried**

**6.4 Motion: 16-05-26-8** Moved by Mohamed Salih, Seconded by Sohail Sherwani

The board approves offering employee #3852 a Probationary Contract for the 2016/2017 school year.

**Carried**

**6.4 Motion: 16-05-26-9** Moved by Mohamed Salih, Seconded by Sohail Sherwani

The board approves offering employee #4004 a Probationary Contract for the 2016/2017 school year.

**Carried**

**6.4 Motion: 16-05-26-10** Moved by Mohamed Salih, Seconded by Sohail Sherwani

The board approves offering employee # 3905 a Probationary Contract for the 2016/2017 school year.

**Carried**

**6.4 Motion: 16-05-26-11** Moved by Mohamed Salih, Seconded by Sohail Sherwani

The board approves offering employee #3916 a Probationary Contract for the 2016/2017 school year.

**Carried**

**6.4 Motion: 16-05-26-12** Moved by Mohamed Salih, Seconded by Sohail Sherwani

The board approves offering employee #4020 a Probationary Contract for the 2016/2017 school year.

**Carried**

**6.4 Motion: 16-05-26-13** Moved by Mohamed Salih, Seconded by Sohail Sherwani

The board approves offering employee #3908 a Continuing Contract for the 2016/2017 school year.

**Carried**

**6.4 Motion: 16-05-26-14** Moved by Mohamed Salih, Seconded by Sohail Sherwani

The board approves offering employee # 3855 a Continuing Contract for the 2016/2017 school year.

**Carried**

**6.4 Motion: 16-05-26-15** Moved by Mohamed Salih, Seconded by Sohail Sherwani

The board approves offering employee #3904 a Continuing Contract for the 2016/2017 school year.

**Carried**

**8. INFORMATION FOR NON DISCUSSION**

The Principals report has been included in the board package.

**9. OTHER**

A member of the community attended the meeting and brought a confidential matter to the board table.

**10. COMMENTS FROM THE CHAIR**

**11. ADJOURNMENT**

The meeting was adjourned at 9:00 pm.

---

Haytham Ghouriri Board Chair

---

Wanda Hayes, Executive Secretary

---

**BOARD ATTENDANCE RECORD**

---

<b>Board Member</b>	<b>Signature</b>	<b>Time of Arrival</b>
<b>Haytham Ghouriri</b>	<b>Signature on File</b>	<b>5:30 pm</b>
<b>Sohail Sherwani</b>	<b>Signature on File</b>	<b>5:45 pm</b>
<b>Mohamed Salih</b>	<b>Signature on File</b>	<b>6:00 pm</b>
<b>Issa Mosa</b>	<b>Signature on File</b>	<b>5:35 pm</b>
<b>Mohamad El Jabali</b>	<b>Signature on File</b>	<b>5:40 pm</b>
<b>Samir Jalloul</b>	<b>Signature on File</b>	<b>5:15 pm</b>
<b>Abdal Aziz Houmsi</b>	<b>Signature on File</b>	<b>5:30 pm</b>