



Almadina Language Charter Academy

Board of Directors

Regular Meeting

Thursday, November 20, 2014 6:30pm

#118, 3132 26th ST NE, Calgary AB T1Y 6Z1

Minutes

Members Present:

Haytham Ghouriri Chair
Mohamad Elrafih Director

Mohamed Salih Vice Chair
Issa Mosa Director

Mohamad El Jabali Director
Sohail Sherwani Director

Members Absent:

Sajjad Hussein Director

Staff Present:

Yvonne DePeel Superintendent, Wanda Hayes Executive Assistant, Suzanne Bedard Secretary Treasurer

1. CALL TO ORDER

Meeting was called to order at 6:45 pm

2. APPROVAL OF AGENDA – November 20, 2014

Motion: 14-11-20-1 Moved by: Mohamad Elrafih
The Board approves the agenda as presented.

Carried

3. APPROVAL OF MINUTES

Motion: 14-11-20-2 Moved by Mohamad El Jabali, Seconded by Mohamed Salih
The Board approves the minutes from the Regular Board Meeting –October 16, 2014, as presented.

Carried

4. SUPERINTENDENT REPORT

The Superintendent submitted her report and gave a brief update on progress for ongoing projects.

5. INFORMATION FOR DISCUSSION

5.1 Financials – Audited Financial Statements and the updated budget were presented by the Secretary Treasurer and the Finance committee for approval by the board

5.2 Combined AERR and 3 Year Plan – the revisions that were suggested at the review meeting on November 8 were completed for final approval and submission to Alberta Education

6. ACTION

6.1 Motion: 14-11-20-3 Moved by Issa Mosa, Seconded by Mohamad Elrafih

The board approves the submission to Alberta Education of the Combined AERR(2013/2014) and 3 Year Education Plan (2014-2017) as presented which includes the revisions made at the meeting of review that took place at the Mountain View Campus on November 13, 2014.

Carried

6.2 Motion: 14-11-20-4 Moved by Mohamad Elrafih, seconded by Sohail Sherwani
The board approves the Audited Financial Statements as presented, including the transfer of \$48,000 from Unrestricted Surplus to School & Instruction Operating Reserves.

Carried

6.3 Motion: 14-11-20-5 Moved by Issa Mosa, Seconded by Mohamed Salih
The board approves the updated budget as presented with a proposed deficit and additional support staff.

Carried

6.4 Motion: 14-11-20-6 Moved by Mohamed Elrafih, Seconded by Mohamed Salih
The board approves the revision of Board Policy as reviewed on November 8, 2014.

Carried – One member abstained

6.5 Motion: 14-11-20-7 Moved by Mohamed Salih, Seconded by Sohail Sherwani
The board approves an increase up to \$3,000.00 for each school.

Carried

6.6 Motion 14-11-20-8 Moved by Issa Mosa, Seconded by Mohamad Elrafih
The board approves the current signing authority remains in place until after the organizational meeting December, and the paperwork is completed and accepted at the bank.

Carried

6.7 Motion 14-11-20-9 Moved by Mohamad Elrafih, Seconded by Mohamed Salih
The board approves the meeting to be moved “In Camera”

Carried

6.8 Motion 14-11-20-10 Moved by Mohamed Salih, Seconded by Sohail Sherwani
The board approves the meeting to be moved “Out of Camera”

Carried

6.9 Motion: 14-11-20-11 Moved by Issa Mosa
The board approves the technology specialist to determine the value of the board members laptops, to be returned or paid by non-returning members of the board.

Carried

7. INFORMATION NON DISCUSSION

The Principals reports were submitted as part of the board package for information purposes.

8. OTHER

9. COMMENTS FROM THE CHAIR

The Chair thanked everyone.

10. ADJOURNMENT

The meeting was adjourned at 7:50 pm.

Signature on file

Haytham Ghouriri, Board Chair

Signature on file

Wanda Hayes, Executive Secretary

BOARD ATTENDANCE RECORD

Board Member	Signature	Time of Arrival
Haytham Ghouriri	Signature on File	6:30 pm
Mohamed Salih	Signature on File	6:30 pm
Sajjad Hussain	Signature on File	excused
Issa Mosa	Signature on File	6:45 pm
Mohamad ElJabali	Signature on File	5:45 pm
Sohail Sherwani	Signature on File	5:45 pm
Mohamad Elrafih	Signature on File	5:54 pm