



Almadina Language Charter Academy

Board of Directors

Regular Meeting

Thursday, April 17, 2014 7:30pm

2031 Sable Drive SE Calgary AB

Minutes

Members Present:

Haytham Ghouriri Chair
Sajjad Hussain Director
Mohamad Elrafih Director

Mohamed Salih Vice Chair
Issa Mosa Director

Mohamad El Jabali Director
Sohail Sherwani Director

Members Absent:

Staff Present:

Yvonne DePeel Superintendent, Wanda Hayes Executive Assistant, Suzanne Bedard Secretary Treasurer

Guests Present:

Alice Boreta

1. CALL TO ORDER

Meeting was called to order at 7:30 pm

2. APPROVAL OF AGENDA – April 17, 2014

Motion: 14-0-17-1 Moved by: Mohamed Salih

The Board approves the agenda as amended to include additional information items

Carried

3. APPROVAL OF MINUTES

Motion: 14-04-17-2 Moved by Mohamed Salih

The Board approves the minutes from the Regular Board Meeting –March 20, 2014

Carried

Motion: 14-04-17-3 Moved by Mohamad Elrafih

The Board approves the minutes from the Special Board Meeting –March 31, 2014

Carried

4. ACTION ON MINUTES FROM LAST MEETING

School Calendar for 2014 – 2015 School year has been finalized.

5. ACTION ON MINUTES FROM SPECIAL MEETING

Purchase of Central Office space is moving forward.

Motion to extend meeting

Motion: 14-04-17-4 Moved by Sajjad Hussein

The Board approves extending the meeting.

Carried

6. STAFFING

6.1 Motion: 14-04-17-05 Moved by Mohamad ElRafih

The board approves that the meeting go in camera to discuss staffing

Carried

6.2 Motion: 14-04-17-06 Moved by Mohamed Salih

The Board approves meeting go out of camera

Carried

6.3 Motion: 14-04-17-07 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 3703.

Carried

6.4 Motion: 14-04-17-08 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 3826.

Carried

6.5 Motion: 14-04-17-09 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 2633.

Carried

6.6 Motion: 14-04-17-10 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 3833.

Carried

6.7 Motion: 14-04-17-11 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 2635.

Carried

6.8 Motion: 14-04-17-12 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 3842.

Carried

6.9 Motion: 14-04-17-13 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 3843.

Carried

6.10 Motion: 14-04-17-14 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 2624.

Carried

6.11 Motion: 14-04-17-15 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 3705.

Carried

6.12 Motion: 14-04-17-16 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 3705.

Carried

6.13 Motion: 14-04-17-17 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 3801.

Carried

6.14 Motion: 14-04-17-18 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 3841.

Carried

6.15 Motion: 14-04-17-19 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a continuing FTE contract for employee # 3710.

Carried

6.16 Motion: 14-04-17-20 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a Probationary FTE contract for employee # 3802.

Carried

6.17 Motion: 14-04-17-21 Moved by Mohamed Salih Seconded by Sajjad Hussain

The Board approves a Probationary FTE contract for employee # 3835.

Carried

6.18 Motion: 14-04-17-22 Moved by Mohamed Salih Seconded by Sajjad Hussain
The Board approves a Probationary FTE contract for employee # 3845.

Carried

6.19 Motion: 14-04-17-23 Moved by Mohamed Salih Seconded by Sajjad Hussain
The Board approves a Probationary FTE contract for employee # 3837.

Carried

6.20 Motion: 14-04-17-24 Moved by Mohamed Salih Seconded by Sajjad Hussain
The Board approves a Probationary FTE contract for employee # 3825.

Carried

6.21 Motion: 14-04-17-25 Moved by Mohamed Salih Seconded by Sajjad Hussain
The Board approves a Probationary FTE contract for employee # 3844.

Carried

6.22 Motion: 14-04-17-26 Moved by Mohamed Salih Seconded by Sajjad Hussain
The Board approves a Temporary FTE contract for employee # 3838.

Carried

6.23 Motion: 14-04-17-27 Moved by Mohamed Salih Seconded by Sajjad Hussain
The Board approves a Temporary FTE contract for employee # 3855.

Carried

6.24 Motion: 14-04-17-28 Moved by Mohamed Salih Seconded by Sajjad Hussain
The Board approves a Temporary FTE contract for employee # 5858.

Carried

6.25 Motion: 14-04-17-29 Moved by Mohamed Salih Seconded by Sajjad Hussain
The Board approves a Temporary FTE contract for employee # 3852.

Carried

6.26 Motion: 14-04-17-30 Moved by Mohamed Salih Seconded by Sajjad Hussain
The Board approves a 0.5 FTE Continuous contract for employee # 3834.

Carried

6.27 Motion: 14-04-17-31 Moved by Mohamed Salih Seconded by Sajjad Hussain
The board approves a one leave of absence for employee #2634.

Carried

6.28 Motion: 14-04-17-32 Moved by Mohamed Salih Seconded by Sajjad Hussain
The board approves employee #2251 a permanent 0.5 Inclusion and 0.5 Vice Principal position.

Carried

6.29 Motion: 14-04-17-33 Moved by Mohamed Salih Seconded by Sajjad Hussain
The board approves employee #2243 an extension of leave until August, 2014.

Carried

7. ACTION

7.1 Motion: 14-04-17-33 Moved by Issa Mosa Seconded by Mohamed Salih
The board approves the purchase of Central Office space located at 118, 3132 26st NE, Calgary, AB for the amount of \$390,000.00 plus disbursements.

Carried

7.2 Motion: 14-04-17-34 Moved by Sajjad Hussain Seconded by Mohamed Salih
The board approves the expenditure of \$15,000.00 for leasehold improvements, repairs and renovations of the Central office space.

Carried

7.3 Motion: 14-04-17-35

The board approves the IT contract with ____ for ____year(s) term.

Tabled

7.4 Motion: 14-04-17-36 Moved by Sajjad Hussain Seconded by Mohamed Salih

The board approves the janitorial contract with Supplier D (White Snow Janitorial) for a 3 year term with an increase of 3% the first and second years and 0% the third year.

Carried.

Motion to extend meeting

Motion: 14-04-17-37 Moved by Issa Mosa

The Board approves extending the meeting.

Carried

8. SUPERINTENDENT REPORT

The Superintendent submitted her report and gave a brief update on progress for ongoing projects.

9. INFORMATION FOR DISCUSSION

9.1 The Transportation Committee gave a brief update on bussing issues.

9.2 The Secretary Treasurer presented the Year to Date Financial Statement for March 30, 2014.

9.3 The IT committee briefly discussed the three year technology plan.

9.4 The International Languages committee update was deferred until the next board meeting.

The Secretary Treasurer has been granted permission to work an extra 8 days to prepare the budget.

A reallocation of \$20,000.00 to the schools budget as recommended by the Finance committee with a breakdown from the Principals was approved, no motion required.

10. INFORMATION NON DISCUSSION

The Principals reports were submitted as part of the board package for information purposes.

11. COMMENTS FROM THE CHAIR

The Chair thanked everyone for their patience during such a long meeting and wished everyone a good Easter weekend

12. ADJOURNMENT

The meeting was adjourned at 10:35 pm.

Haytham Ghouriri Board Chair

Wanda Hayes, Executive Secretary

BOARD ATTENDANCE RECORD

Board Member	Signature	Time of Arrival
Haytham Ghouriri	Signature on File	
Mohamed Salih	Signature on File	
Sajjad Hussain	Signature on File	
Issa Mosa	Signature on File	
Mohamad ElJabali	Signature on File	
Sohail Sherwani	Signature on File	
Mohamad Elrafih	Signature on File	